



3599 Chiller Lane  
Columbus, OH 43219  
614-337-4502  
Resoluteac.com

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## Front Desk Associate

Work hours: Flexible, part-time, 20 to 30 hrs per week, evenings and weekends

### *Job Description*

The Resolute Athletic Complex (RAC), central Ohio's premier indoor sports center, is seeking friendly, outgoing individuals for a front desk position. The RAC is a 75,000 SF facility with three- indoor turf fields, weight room, training area as well as space for spectators and a full-service bar. Applicants must be good at multitasking, work well in a team environment and be very self-driven. Work will primarily be at the front desk greeting customers, answering phones, taking payments, preparing fields for rentals, as well as some general maintenance and cleaning in order to provide a professional, clean and safe environment for athletes and spectators. Position will require assisting the bar staff as needed.

### **Qualifications:**

**Education:** any combination of education and experience equivalent to graduation from high school or any combination of education, training, or experience that provides the required knowledge, skills and abilities. High school graduate preferred.

Questions: please call 614-337-4502. Complete and return application to the Resolute Athletic Complex or email to [info@resoluteac.com](mailto:info@resoluteac.com).

**Please send resume to: [info@resoluteac.com](mailto:info@resoluteac.com)**